

## **PRIVATE NEW YORK 2016**

*Sponsored by*  
The Institute of Classical Architecture & Art  
December 1 - 4, 2016

Arranged by Classical Excursions

### **Terms & Conditions:**

Land cost for the holiday (excluding hotel): \$1550.00 per person. It is requested that you arrive in New York on or before Thursday, December 1, when the tour commences at 6:00pm at a symposium at the New York School of Interior Design, 170 E. 70<sup>th</sup> St. followed by dinner at the Cosmopolitan Club, 122 E. 66<sup>th</sup> St. The tour concludes on Sunday, December 4, at 12:30 pm. Overnight accommodations are the responsibility of the tour participants.

### **Contribution:**

A fully tax-deductible contribution to the Institute of Classical Architecture & Art is required. A separate contribution payment of \$500 per person to the Institute's Annual Fund should be made directly to ICAA. Payment should be made by a separate donation form sent to you by Classical Excursions at the time the final tour payment is due. ICAA will then acknowledge your donation as fully tax deductible. For questions call the institute at 212-730-9646.

### **Land Rate Includes:**

A private motor coach for all sightseeing, visits, transfers, and drives as outlined in the itinerary. The trip will be fully escorted and guided by a member of the ICAA Travel Program Committee, and Tom Hayes of Classical Excursions. Admission fees are included for all sightseeing as described in the itinerary.

### **Included Meals & Events:**

- \* Symposium and dinner on Thursday evening.
- \* Lunch on Friday and Saturday. A possible cocktail reception on Friday evening to be announced.

### **Tips & Taxes:**

Included are service charges on restaurants as well as taxes levied by local governments and authorities. Tips to drivers and guides are not included.

### **Tour Rate Does Not Include:**

- \* Overnight accommodations. These are the responsibility of the tour participants due to the fact they prefer making their own for the Private New York tours. Such accommodations have included favorite hotels, private clubs or friends.
- \* Transportation round trip from your home to airports for flights, airfare, and supplemental charges for extra meals not outlined in the itinerary are not covered in the tour price.
- \* Travel insurance is not included in the trip price. We strongly advise that you purchase travel insurance covering the full price of your travel arrangements. Should you need any help with this process we would be more than happy to assist you.

### **Cancellation and Refund of Travel Arrangements:**

An immediate deposit of \$600.00 per person is requested to book your space. Full payment is due on Friday, October 21 and forfeited thereafter if one cancels. If your space is resold and the group has a full complement of participants, we will refund your land payment even after October 21, less a \$150.00 handling fee. No refunds are possible for trip interruption. We strongly recommend the purchase of trip cancellation/interruption insurance, which we will gladly help you obtain. We urge you to purchase your own insurance to cover cancellation/interruption covering the full price of the trip arrangements within two weeks of making your deposit.

**Reservations:**

An immediate deposit of \$600.00 per person is required to hold confirmed reservations. Final payment is due on or before October 21. Upon receipt of your deposit, you will be supplied with a study guide.

**Eligibility:**

The trip requires participants to be capable of walking some distances and of climbing stairs. If you have any questions or concerns regarding your ability to participate in this tour, please contact Tom Hayes at Classical Excursions before reserving your space for this tour. He can be contacted at 413-243-4155.

**Responsibility:**

Classical Excursions of Tolland CT and your tour escorts act only in the capacity of agents for the participant in all matters pertaining to sightseeing excursions, all means of transportation, and all other features of the tour, and as such, are free of responsibility for any damages from any cause whatsoever. Classical Excursions will not be held responsible for any damage, expense, or inconvenience caused by late arrivals/departures or by any other schedule changes and or other adverse conditions. Nor will Classical Excursions be held responsible for the loss of or damage of baggage or any other article belonging to the tour participant. No refunds will be made for absences from any portion of the land tour. The right is reserved to decline, accept, or remand any person as a member of this group at any time before or during the tour. If you must make an insurance claim, you must contact the insurance company directly with your insurance confirmation number.

The right is reserved by Classical Excursions to make alterations or substitutions in the provided program should local conditions or transportation schedules so require. Land rates are based upon those in effect at the time of the announcement of the tour, and are subject to change without notice if rates should fluctuate drastically. If any changes in price are made, the tour participants will be notified immediately.

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**Please return this form with your tour deposit of \$600.00 payable by check or credit card to *Classical Excursions*. Please mail the deposit and form to the address below or send it to the email address or fax number listed.**

I have read, understand and accept all of the terms and conditions of this contract. (Please sign and date below)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name in full: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Visa, MasterCard or American Express \_\_\_\_\_ expiration \_\_\_\_\_ code \_\_\_\_\_

**For questions or additional information, please contact Classical Excursions: Tom Hayes, 413-243-4155, fax 860-926-4888, [lani@classicalexcursions.com](mailto:lani@classicalexcursions.com) [www.classicalexcursions.com](http://www.classicalexcursions.com) All mail should be sent to Classical Excursions, P.O. Box 682, Tolland CT 06084.**