

PRIVATE BROOKLYN

Sponsored by
The Institute of Classical Architecture & Art
December 4 - 7, 2014

Arranged by Classical Excursions

Terms & Conditions

Land cost for the holiday: \$1,675. Past Private New York tours have not included hotels due to the fact that participants preferred making their own overnight arrangements. This time we have reserved a block of rooms at the four-star New York Marriott at the Brooklyn Bridge at a group rate of \$239 per night per room for the nights of December 4, 5 and 6 with check-out time at 11:00 am on December 7. Check in time is 4:00 pm.

Should you decide to take advantage of this hotel offer, it is requested that you book your own arrangements with the Marriott or continue with arrangements elsewhere. The tour commences on Thursday, December 4 at 6:00 pm. We will assemble in the lobby for departure for dinner and lecture at a destination still to be announced. The hotel is located at 333 Adams Street, Brooklyn, NY 11201, (718) 246-7000. The tour concludes at 12:30 pm, Sunday, December 7.

Contribution:

The land cost no longer includes a required, fully tax-deductible contribution to the Institute of Classical Architecture & Art. A separate contribution payment of \$500 per person to the Institute's Annual Fund should be made directly to ICAA. Payment should be made by a separate donation form sent to you at the time the final tour payment is due. ICAA will then acknowledge your donation as fully tax deductible. For questions call the institute at 212-730-9646.

Land Rate Includes:

A private motor coach for all sightseeing, visits, transfers and drives as outlined in the itinerary. The trip will be fully escorted by Tom Hayes, director of Classical Excursions. Experts and specialists will be on hand to impart information. Admission fees are included for all sightseeing as described in the itinerary.

Included Meals & Events:

Three breakfasts, two lunches, one cocktail reception and two dinners.

Tips & Taxes:

Included are service charges on restaurants as well as taxes levied by local governments and authorities. Tips to drivers and guides are not included.

Tour Rate Does Not Include:

- Transportation round trip from your home to airports for flights, airfare, and supplemental charges for extra meals not outlined in the itinerary are not covered in the tour price.
- Travel insurance is not included in the trip price. We strongly advise that you purchase travel insurance covering the full price of your travel arrangements. Should you need any help with this process we would be more than happy to assist you.

Cancellation and Refund of Travel Arrangements:

An immediate deposit of \$600.00 per person is requested to book your space. Final payment is due on November 3, 2014, and forfeited thereafter if one cancels. If your space is resold and the group has a full complement of participants, we will refund your land payment even after November 3, less a \$150.00 handling fee. No refunds are possible for trip interruption. We strongly recommend the purchase of trip cancellation/interruption insurance, which we will gladly help you obtain. We urge you to purchase your own insurance to cover cancellation/interruption covering the full price of the trip arrangements within two weeks of making your deposit.

Reservations: An immediate deposit of \$600.00 per person is required to hold confirmed reservations. Final payment is due on or before November 3, 2014. You will be supplied with a study guide.

Eligibility:

The trip requires participants to be capable of walking some distances and of climbing stairs. If you have any questions or concerns regarding your ability to participate in this tour, please contact Tom Hayes at Classical Excursions before reserving your space for this tour. He can be contacted at 413-243-4155.

Responsibility:

Classical Excursions of Lenox, MA, and your tour escorts act only in the capacity of agents for the participant in all matters pertaining to sightseeing excursions, all means of transportation, and all other features of the tour, and as such, are free of responsibility for any damages from any cause whatsoever. Classical Excursions will not be held responsible for any damage, expense, or inconvenience caused by late arrivals/departures or by any other schedule changes and or other adverse conditions. Nor will Classical Excursions be held responsible for the loss of or damage of baggage or any other article belonging to the tour participant. No refunds will be made for absences from any portion of the land tour. The right is reserved to decline, accept, or remand any person as a member of this group at any time before or during the tour. If you must make an insurance claim, you must contact the insurance company directly with your insurance confirmation number.

The right is reserved by Classical Excursions to make alterations or substitutions in the provided program should local conditions or transportation schedules so require. Land rates are based upon those in effect at the time of the announcement of the tour, and are subject to change without notice if rates should fluctuate drastically. If any changes in price are made, the tour participants will be notified immediately.

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Please return this form with your tour deposit of \$600.00 (of which \$150.00 is non-refundable) payable by check or credit card to *Classical Excursions*. Please mail or fax the deposit and form to the address below.

I have read, understand and accept all of the terms and conditions of this contract. Please sign and date below:

Signature _____ Date _____

Name in full: _____

Address: _____

Phone: _____ Email: _____

____ Visa, ____ MasterCard or ____ American Express _____ expiration _____ code _____

Accommodations: Please check one _____ I wish to share a room with _____
_____ I would like single occupancy

For questions or additional information, please contact Classical Excursions: Tom Hayes 413-243-4155, fax 413-243-4157, tom@classicalexcursions.com lani@classicalexcursions.com . Deposit and final payment checks should be mailed along with this form to Thomas Hayes, Classical Excursions, PO Box 1676, Lenox, MA 01240